Agasti Arts Commerce and Dadasaheb Rupwate Science College Akole,

Near Kolhar Ghoti Road, Tal - Akole (422601), Dist - Ahmednagar, State- Maharashtra, India

E-Governance Policy

6.2.3 Implementation of e-Governance in areas of operation

Administration

Finance and Accounts

Student Admission and Support

Examination.

1. Administration

The college is being prepared for going paperless in respect of the official and administrative works. The college practice use of online computer mechanism for communication, sharing information notices, circular among the staff and students. The college has purchased various software's from Agasti Technology Akole and they are used in the fields of planning and development, administration, finance and account, student's admission support and examination. The computer are well connected to each other and have internet facility. Thus, internet connectivity unable office personal to correspond with the university, UGC join Director of Higher Education and other such agencies. Library is automated and use for day- to-day administration. For strengthening the academic and administrative efficiency through E Mail, SMS and whatsapp groups. College website is used to provide various information to all the stakeholders. The software prepared by Agasti Technology is used for the smooth administration in the college.

2. Finance and Accounts:

The online Agasti Technology software is used to generate receipt of fees regarding admission, examination and for other financial purposes. Agasti Technology software is used for daily cash and expenses, salary slip, form 16A, student's fee receipt, payment and other expenses.

3. Student Admission and Support

The student community is well supported with the use of online tools, software, short messaging systems and digital display boards in order to interact with them about notices, circulars, etc. The students are given feedback forms through Google docs. To communicate information on the circular, Notice and other official information, academic institutions have set up groups on social media platforms like Whatsapp. Student's admission and support online admissions are given to the students. For those courses where there is high number of students exceeding the intake capacity merit list is prepared as per rules and regulations. TC , bonafied Certificate, fees, receipts etc are given through software to the students.

4. Examination:

Students are informed of examination-related information and circulars via notice boards. The online application form for the university examination, rechecking, revaluation and other exam-related concerns is made available to students in advance. The chief examination officer (CEO) and administrative personnel check and confirm all student entries and inquiries pertaining to examinations using an advanced

configuration computer system. The Assessment of internal exam the results are made by using the Agasti Technology Software. The exam schedule of students each department has been prepared and available on college website. The students are received the information about the exam date and time table are post on students Whatsapp group.

- **Result:**

  Result is made through the software.

Co-ordinator
Internal Quality Assurance Cell
Arts,Commerce & Dadasaheb
Rupwate Science College,Akole
Dist.Ahmednagar (42

PRINCIPAL
AGASTI ARTS, COMM. & DADASAHEB
RUPWATE SCIENCE COLLEGE, AKOLE
TAL.AKOLE, DIST A.NAGAR - 422 60*